

INFORMATION NOTE

REQUIREMENT TO BE REGISTERED WITH THE TEACHING COUNCIL UNDER SECTION 30 OF THE TEACHING COUNCIL ACT, 2001

1. Section 30 of the Teaching Council Act, 2001 provides for a requirement that teachers employed in recognised schools must be registered with the Teaching Council in order to be paid from Oireachtas funds.
2. The Education (Amendment) Bill, which has been passed by Seanad Éireann and has completed Committee Stage in Dáil Éireann, will permit the Minister for Education and Skills to provide for urgent, unforeseen and short-term needs of schools by allowing the employment of unregistered persons in the place of registered teachers in very limited circumstances. However, outside of those circumstances, the Department of Education and Skills or a Vocational Education Committee (VEC) will be prohibited by law from paying anybody employed as a teacher unless he or she is registered with the Teaching Council.
3. When enacted, the Bill will allow the Minister to commence section 30 of the Teaching Council Act. It is the intention of the Minister to commence section 30 during the 2012/2013 school year. Once commenced it will be an absolute legal requirement.
4. Outside of the limited circumstances described above, and when section 30 of the Teaching Council Act is commenced, a person employed as a teacher in a recognised school who is not registered with the Teaching Council cannot be paid by the Department or a VEC from public monies.
5. If you are not currently registered with the Teaching Council and are employed in a primary or second level school in a permanent, CID, RPT, fixed term, non regular part-time or substitute capacity **you should apply to the Council for registration without delay.**
6. The Teaching Council has advised the Department that completed applications for registration should be submitted **without delay and preferably before 31 May 2012.** This is in order to allow sufficient time for applications (including Garda Vetting) to be processed before the 2012/2013 school year.
7. The application process involves submitting an application form, together with certified copy transcripts, proof of identity, evidence of character and other documentary evidence, in addition to the application fee.

8. Registration is valid for 12 months from the date of registration. If registration is not renewed in time, the Council will remove the teacher from the Register and payment of the teacher will cease from the last date of registration. A teacher whose registration has lapsed may re-apply for registration at any time by completing the full application process, including Garda vetting and the submission of certified copy transcripts and other supporting documentation. Where transcripts have previously been submitted to the Council, teachers will not be required to resubmit same.
9. In addition, it should be noted that registration cannot be finalised without the completion of the Garda Vetting process. At periods of high demand, Garda vetting may take up to three months to complete.
10. The following are the current minimum processing timeframes for applications: Garda Vetting (processed by the Garda Central Vetting Unit), 4-6 weeks; Registration application (includes Garda Vetting), 8-10 weeks; and Registration applications requiring qualification assessment (includes Garda Vetting), 10-12 weeks.
11. The Teaching Council may be contacted in relation to registration at:

www.teachingcouncil.ie

primaryregistration@teachingcouncil.ie

postprimaryregistration@teachingcouncil.ie

Dalton Tattan
Principal Officer
Teachers/SNAs Terms and Conditions

Padraig Maloney
Principal Officer
Payroll

April 2012